



**1 August 2017**

Dear student

## **International Student Enrolment Process Guide**

Thank you for your interest in enrolling at Aparima College, we truly look forward to sharing with you the opportunities that our school can provide. At Aparima College you will truly discover yourself and your potential in an open and clean environment surrounded by a small and vibrant community that will go out of their way to ensure that you are a true Southlander by the time you are ready to return home. Be it a few weeks or a few years, your time will be beneficial, enjoyable and unforgettable.

*If at any point you would like to discuss anything with me, feel free to email me directly; [rlaurenson@aparima.school.nz](mailto:rlaurenson@aparima.school.nz)*

### **In order to enrol at our school you will need to complete the following steps;**

1. Complete the enrolment form (available via the website).
2. Send the completed application through to us via the school office email address: [office@aparima.school.nz](mailto:office@aparima.school.nz). You will need to include a scanned and verified copy of your passport for identification recognition.
3. Complete a medical assessment and send the confirmation of it through to us. Once we have received this material, we will process your application and, if successful, you will receive an 'Offer of Place' letter. You will need this to complete the next step in the process.
4. Apply for a study Visa
5. Send confirmation of your Visa through to the school

We will then send you confirmation of your enrolment along with a fee breakdown which will need to be paid to the office prior to the enrolment being finalised.

6. Once all payments are received we will confirm your homestay (if required) and send you the details. You will then need to send us a confirmation of your arrival time and date so that airport transfers can be arranged.
7. You will be met at the airport by a representative from the school and your homestay family.
8. From there on let us take care of everything, we will arrange for your uniform and academic course confirmation. All you will have to do is enjoy yourself, take part in as many things as you can, do your best, and make sure that you make the most of your kiwi experience!

Yours in anticipation

Ray Laurenson  
Deputy Principal

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***Te Whare Taonga o Te Matauranga***